

Bylaws Update Committee: Current Mandate



5.7.9 Bylaws Updating Committee (BUC)

The Bylaws Updating Committee is a committee of the SSB with the responsibility to keep the Bylaws up to date.

Policy As a standing committee of the SSB, the BUC can initiate changes to the Bylaws by proposing them to the CB at any time.

Composition: The BUC is composed of:

- the CB chair,
- the SP and/or the DSP,
- up to xxx members from the CB.

Goals and tasks: The tasks of the BUC include:

- regularly check whether the Bylaws need updating
- coordinate the process of changing the Bylaws
- inform the ET Collaboration about changes of the Bylaws
- inform ETO about Bylaws (Tier-0) changes

Reminder:
Bylaws = 2 Tier document
Different procedures & requirements
to change

C.8 Bylaws Updating Committee (BUC)

The Bylaws Updating Committee (BUC) is a committee of the SSB, with the responsibility of keeping the Bylaws up to the needs of the Collaboration.

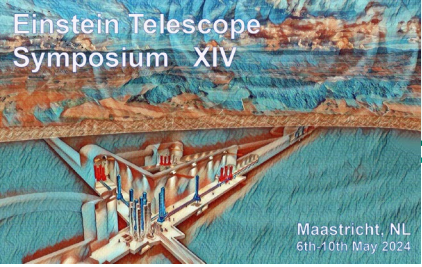
C.8.1 Procedures

The BUC will define a procedure to regularly check whether the Bylaws fit the requirements of the Collaboration.

If the Committee determines that changes are needed, it will contact the relevant parties in the ET collaboration to analyse the new needs and develop a proposal for changes to the Bylaws. Proposing and voting on the changes will follow the process described in [5.2.4](#) The need for changes of the Bylaws can be triggered by:

- the SP
- the CB with a motion supported by at least 15% of its total membership
- the BUC committee itself (which can also be contacted by individual ET Collaboration members)

The BUC shall ensure that the current version of the Bylaws is copied to and publically available on the ET TDS.



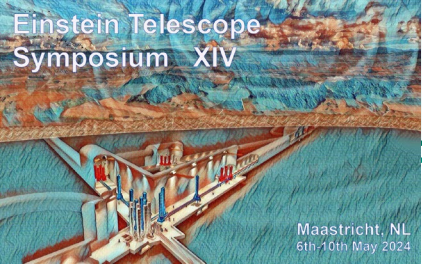
Volunteering BUC Members



We have to ensure enough **diversity** and different experiences in the BUC

Fixed core composition.
Add Experts whenever needed

Name	Position within ET	Nat.	Gender	Other collaboration?	?
Harald Lück (chair)	DSP	DE	m	LSC	
Viviana Fafone	RU lead, ISB	IT	f	Virgo	
Mario Spera	RU lead, OSB	IT	m	Virgo	
Patrice Verdier	RU lead, EIB	FR	m	Virgo	
Fabrizio Barone	ISB	IT	m	Virgo	
Samaya Nissanke	RU lead, OSB	NL	f	Virgo	
Michele Punturo	SP	IT	m	Virgo	
Eugenio Coccia	CB Chair	ES	m	Virgo	
N.N.	ECSS	?			



Plan of the activities



- Discuss and (if needed) redefine/refine the Mandate;
- Meetings
 - regular meetings, cadence TBD, initially more often
 - Special meeting on demand, e.g. following external triggers
- Initiatives:
 - go through current Bylaws; many updates, fixes, additions needed
 - Contact all subgroups and discuss whether Tier-0 changes are needed
 - Include ETO where needed: Define the relation of Collaboration and ETO in the Bylaws?
- Deliverables:
 - propose updated version
 - Define procedures for input, discussion (with whom?), and update
- Milestones: TBD
- Organization: TBD